



Y B N UNIVERSITY

RAJAULATU, NAMKUM, RANCHI (Jharkhand)

Established by the Act. of Government of Jharkhand Act. 15, 2017

Gazette Notification No. 505, Dated 17 July 2017

As per Section 2(f) of UGC Act. 1956

Minutes of the Student's Grievance Redressal Committee Meeting (SGRC) of May 2022

The Student's Grievance Redressal Committee Meeting (SGRC) in May 2022 was held on 25/05/2022 at 11.00 AM in the Conference Hall, Administrative Building of the University.

- **Date** : 25th May 2022
- **Time** : 11.00 AM
- **Venue** : Meeting Hall, Administrative Building, YBNU-Ranchi

Members Present

SN	Name	Designation	Committee Responsibility
01	Dr. S.P.Yadav	Vice Chancellor YBN University	Chairperson
02	Dr. Arpana Sharma	Dean Student Welfare-(DSW)	Presiding Officer
03	Dr. Shammi Kesh Roy	Dean-School of Legal Studies	Member
04	Dr. Susmita Mohapatra	Head- Dept of History	Member
05	Ms. Madhuri Ghosh	Office Executive (Non-teaching)	Member
06	Ms. Shilpa Kumari	Office Administrative (Non-Teaching)	Member
07	Khushi Rani	Student representative (School of Agriculture &Animal Husbandry)	Member
08	Mayank Kumar Pathak	Student representative (School of Arts &humanities)	Member
09	Sushmita Sen	Student representative (School of Legal Studies)	Member

SGRCM: 2022:(1)

Opening Remarks by the Chairperson.

The Chairperson welcomed all the members of the Student's Grievance Redressal Committee (SGRC) in its meeting of the May month 2022, was held on 25.05.2022. She conveyed her thanks to the esteemed members for rendering their useful guidance from time-to-time.

Agenda (1): Selection of Student's representatives for monthly meeting and explanation regarding role of student's grievance redressal committee.

Discussion: All the members have given their opinions for monthly meeting with student's representatives and the roles and responsibilities of each members of the committee must be clear.



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Resolutions: After discussion with the members, the Committee have considered the above and decided to recommend the name of student's representatives from each Schools/Colleges under YBNU and aware all them about student's grievance cell

Agenda (2): Make rules and regulations for students and officials of Schools/colleges responsive, accountable and courteous in dealing with students.

Discussion: All the members have given their opinions to make rules and regulations for the students as well as officials of the schools/colleges/Dept. under YBNU in order to smooth functioning of the student's section.

Resolutions: After discussion, the members of the Committee have considered the above and agreed to work as per the rules and regulations.

Agenda (3): To ensure effective solutions to the student's grievances with an impartial and fair approach.

Discussion: All the members have given their opinions about effective resolution of student's grievances.


Resolutions: After discussion, the members of the Committee have considered and agreed with the above.


Agenda (4): To coordinate between students and Schools/Colleges/Departments to redress the grievances in effective manner.

Discussion: All the members have given their opinions about how to coordinate between students And their respective Schools/Colleges/Departments in order to resolve the grievances effectively.

Resolutions: After discussion, the members of the Committee have considered and agreed with the above.

Vote of thanks: The Chairman of the Student's Grievance Redressal Committee praised all committee members for their Presence. She was grateful to all of the team.


Signature of the Presiding Officer
(SGRC) DSW, YBNU


Signature of the Chairperson
(SGRC)

Vice-Chancellor
YBN University-Ranchi



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Student's Grievance Redressal Committee Meeting (SGRC) of May 2022

Action taken report

As per the discussion conducted and approved minutes in the said meeting, action was taken as under:

S.no.	Points discussed	Action Taken	Remarks
1.	Selection of Student's representatives for monthly meeting and explanation regarding role of student's grievance redressal committee.	A request letter has written from the office of DSW to all the Deans/Principals to provide list of student's representatives of respective Schools/Colleges.	Done
2.	Make rules and regulations for students and officials of Schools/colleges responsive accountable and courteous in dealing with students.	Discuss with all the members of the committee	Done.
3.	To ensure effective solutions to the student's grievances with an impartial and fair approach.	Discuss with all the members of the committee	Done.


Signature of the Chairperson

Student's Grievance Redressal Committee

Vice-Chancellor

YBN University-Ranchi



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No: YBN/Univ/DSW/SGRC/240522/001

Date: 24/05/2022

OFFICE OF DSW

NOTIFICATION

(Meeting)

This is to inform all members of **STUDENTS GRIEVANCE REDRESSAL COMMITTEE**, YBN University, Ranchi that a meeting has been scheduled at 12:30 P.M. date 25/05/2022, in the Meeting Hall. It is requested to all members of the same to attend without failure

AGENDA:

- Selection of Student's representatives for monthly meeting and explanation regarding role of student's grievance redressal committee.
- Make rules and regulations for students and officials of Schools/colleges responsive, accountable and courteous in dealing with students.
- To ensure effective solutions to the student's grievances with an impartial and fair approach.
- To coordinate between students and Schools/Colleges/Departments to redress the grievances in effective manner.

Dr. Arpana Sharma

Dean student welfare

YBN University, Ranchi-10

Copy to:

1. PA to Vice-Chancellor
2. PA to Registrar/CF&AO
3. All members of SGRC
4. Notice File

Campus: YBN University, Rajaulatu, Power Grid Road, Namkum, Ranchi-834010(Jharkhand)

Ph : 9431104112 , 9709500400

Email:ybnuniversity2017@gmail.com/Website : www.ybnu.ac.in



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Ref. No YBN/UNIV/R/109-2022

Date: 10/03/2022

OFFICE OF THE REGISTRAR

NOTIFICATION

Reconstitution of Student's Grievance Redressal Committee

In accordance with the guidelines of UGC Regulation 2015 and with the approval of the Hon'ble Vice Chancellor, the Student's Grievance Committee (SGRC) for Students established at the University level is being reconstituted. The members of the reconstituted SGRC will be as follows:

SN	Name	Designation	Committee Responsibility
01	Dr. S.P.Yadav	Vice Chancellor YBN University	Chairperson
02	Dr. Arpana Sharma	Dean Student Welfare-(DSW)	Presiding Officer
03	Dr. Shammi Kesh Roy	Dean-School of Legal Studies	Member
04	Dr. Susmita Mohapatra	Head- Dept of History	Member
05	Ms. Madhuri Ghosh	Office Executive (Non-teaching)	Member
06	Ms. Shilpa Kumari	Office Administrative (Non-Teaching)	Member
07	Khushi Rani	Student representative (School of Agriculture &Animal Husbandry)	Member
08	Mayank Kumar Pathak	Student representative (School of Arts &humanities)	Member
09	Sushmita Sen	Student representative (School of Legal Studies)	Member

By the approval of the Competent Authority

Prof.(Dr.) Shree Raman Dubey

Registrar
YBN University
Ranchi. University, Ranchi

Copy for information to:

Hon'ble Chancellor/Pro-Chancellor/Vice-Chancellor Advisor to Pro-Chancellor/Registrar Office,

Dean-Academics /DSW

The CF&AO/Director-IQAC/NAAC/NEP

All The Deans/Principals/HoDs

UGC/Higher Education-Jharkhand

Notice Board/Website/ Concern Members

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Email:ybnuniversity2017@gmail.com|Website : www.ybnu.ac.in